**Wyoming Association of SkillsUSA Board of Directors**

**MINUTES of the Meeting: Tuesday, January 11, 2022**

**Agenda: PIC, Casper WY 10am to 2pm (lunch provided)**

Called to order (1013am)

Roll Call (in attendance: Rob Hill, Joe Feiler, Janie Wilcox, Paul Brutsman, Lucas Dow, Jason Eggemeyer, Lyle Harmon, Brent Heusinkveld, Pat Joyce, Joseph Martinez, Chance Pollo (virtual), Bruce Thoren, Todd Warner, Jamie Cordonier, Jeff Stone)

14 in attendance 1 virtual, 12 voting, quorum established

Motion to accept the minutes from our last meeting, P. Joyce

Brent 2nd motion to pass on the reading of the minutes

All in Favor

**Financials**

2021 actuals in review by board members

Joe reviewed what we ended the fiscal year (8/31/2021) savings and operating

2022 proposed budget

Rob-do we have enough to send one or two members of the board to National Conference?

Yes. Brent recommended that any attendee make certain to be there on Thursday for technical competitions.

Those interested: review dates and make final decisions after state conference.

Interest in attending NLSC – VIP on contest day – Rob, Lyle

Scholarship conversation. Janie presented an opportunity based on recent fundraising to offer 1 scholarship at the state level and one scholarship at the national level for a high school student and a College student (4 scholarships total per year). Discussion on prerequisite for application and scholarship amount to perpetuate for years to come.

Joyce asked if there are other scholarship out there and how we connect our members to those opportunities.

 Discussion on how many students NEED assistance beyond the scholarships we are discussing offering, and if we can facilitate connecting these students to business and industry willing to help.

Jason – bigger hurdle is the travel to nationals than to state

Bruce -WHSAA – bussing is reimbursed and overnight stays, extra could be money incurred

 Discussion on at what level (state or nationals) there is the greatest need.

Jeff and Joyce – discussed students having skin in the game. Jeff proposes the money should focus on the national level. Joe-we should be able to make it happen to go to nationals. Brent – the cost is going to be significantly higher to nationals then we have seen before.

Bruce – it is a district decision on 4 kids to a room, no restrictions per WHSAA

*From here, the discussion broadened:* Rob and Jeff (Brent-first year to nationals as WY 1996)--Judy Catchpole – money there to make CTSO’s happen. Discussion on the pool of money – amount has remained consistent, but it has fluctuated per CTSO at times. Jeff – in the beginning it was 150K for CTSOs. Rob-that’s state money given to CTSOs it is NOT Perkins dollars. Bottom line – if the budget at the state level has never changed, It is time to increase that budget.

*Return to scholarship discussion –*

Lucas-life changing, game changing happening at nationals- budgets are there for students to travel to state.

Dollar amount in mind?

 Motion for 3 scholarships 2-1K to Secondary and 1- 1K for Post-secondary.

Jamie and Bruce and Joyce – show proof of applying for a MikeRowe WORKS or other scholarship.

Janie-watch the timeline based on Chelle Travis’s meeting with Mike Rowe Foundation.

Bruce/Joyce/Lucas volunteer for this committee to review scholarship application and then the applications that come in. Janie-establish timeline of applications.

Joe and Lucas discussed we want to make the money accessible. Consideration of continued funds from WTEA for scholarships.

Motion to approve Jason first, Joyce second

All in favor- passes

**Rob Hill- Legislative reports**

Unless super important items probably won’t make the cut at the legislative session.

Joyce – many new members, and we have been cautioned not to bring forth any new bills. This year, they are asking keep EVERYTHING to a minimum. Use this year to strengthen relationships with all of the new members and next year focus on topics.

Rob – those topics are-

General CTE: Apprenticeship language added to Hathaway Scholarship (coursework at the college apprenticeships are eligible in Hathaway considerations). Paxton conversation with Joseph and Rob – he is the chairman and controls sway and encourages any financial asks be made in the next 2 years (CTSO funding for the education committee). Is there a desire of the board to engage and advocate. Bruce – is that funding stream approved within the education committee? Jamie-shall all the CTSO’s provide a united front and ask the WDoE for an increase? What is the rationale for asking for more funding and at what amount?

From a legislative perspective the timing is right with the support of business and industry and there are many pots of money to choose from to increase our funds. IF it is thrown to the DoE to decide then the discussion may go to J. Balow.

We can get support from B&I Community that would be stronger voices than board members.

Jason motioned that time from Rob be dedicated to this issue and the budget in 2022 and 2023.

Jeff entertained/volunteered to speak to Dr. Aldrich regarding the history. Janie will get 2019 info to Jeff to bring incite to discussion.

Jamie – shall we include the other CTSO’s directors? Rob asked that Janie schedule a meeting to discuss in the next two weeks.

Teacher Prep-effects programming and we have very little to show from it. Topic may not be legislative as we move forward but it is policy moving forward. PTSB has made it easy to become certified to teach (PIC certification), and if you complete 6 courses (within areas offered) you can be awarded a Bachelors to teach. UW is the only one offering a Bach of Science in CTE to teach CTE. Discussion on marketing the same and where we will see these programs appearing in Wyoming in our Community Colleges. Smaller touch, more personal approach and marketing this teaching opportunity to our CTE students.

Lucas- class sizes dramatically increased and instructor burnout as well as safety issues. If we are trying to be “industry standard”, albeit unrealistic, is there any discussion at the state level on class size? Rob-20 years ago 16 to 1, this year 24 to 1. Jamie – the safety piece is not a strong enough issue. Lyle Harmon- who does the school district answer to? B&I answers to OSHA. Jeff- We are education so you can’t make us do that when OSHA comes in and states what needs to be fixed. Definitely a constant chicken and egg situation. We don’t want to turn the students away as they promote our programs, but we can’t get the support to improve our programs (more space, teachers etc) from administration.

**Board Development**

Board member possibilities (let’s consider 3) (CORRECTION 1/21/2022: 2)

Keep balanced between B&I and educators and administration as well as reach across the state.

Kim Dale -WW College (are we in good shape with college representatives at the moment)

Blake Parks- AirGas (and national committee)- Evansville (4) Lyle

Craig Rude – Ciner (1) Rob

Don Crank – Kemmerer Mine (3) Pat

Randy Hokanson- past advisor/Star Valley – retired (6) Lyle

Jamie – Hospitality - Janie – Tate Bauman (2) Janie

Cory Wasson – Liehberr – B& I (5) Pat/Lyle

Curtis Biggs -UW (7) Rob

**Fundraising and Partnerships**

Discussion on rotation of Fall Conference and 2022 being at Western Wyoming College

Discussion on what to do with recent funds received from AGC, and AHEPA – left open.

Discussion about WyoGives and Hughes Foundation. Janie needs help answering a non-restrictive grant request with no perimeters given by Hughes.

Heidi Peterson grant writing WCC.

Rob, Joseph, Joyce and Paul will help proof or Lyle has a connection at Austin that could help.

Bonus discussion/award to Executive Director based on current contract.

All of money that comes in during a Fiscal Year will be discussed at Fall meeting.

Discussion outside the state director.

Motion and passed to provide performance bonus and reconciliation for the contract once determined thru the 20-21 fiscal year.

Jeff will forward the contract to Janie and Rob for review.

New director contract may be up for renewal.

**State Conference**

Abide by the hosting district policy process as well as WHSAA – higher standard takes precedence on a school-by-school basis

Discuss hosted luncheon by NCCER on Monday April 11th, all board members welcome (Casper College Library).

Discussed need for all-hands-on-deck for board members to attend and serve as judges at SLSC.

Discussed move from The Hangar for award ceremony to the Casper Events Center. The Hangar has removed their stage and lighting has been an issue for the slide deck presentation.

Discussed Social/Techspo event for Tuesday evening of SLSC.

Advised board members to make reach to Janie if you need hotel accommodations for SLSC. (Return to Hilton Garden Inn, contract signed).

Manual lathe – discuss an “ask” from Big Piney to increase attendees allowed per school. Motion to allow for increase from limit of 2 to limit of 4 with the caveat being, if the numbers significantly increase and time and stations are a limited factor, we will need to adjust per school as is necessary. Paul motioned, Second -Lucas

All in favor. Passed

Discussed increased registration necessary for nationals (Move to three tier city: Atlanta Georgia, increased food costs, national registration fee increase, and other factors). 240 to 300 no higher than 340.

Motion to increase registration: Bruce, second Brent, A in favor. Passed

Will CNC Tech be written or in person with Paul and Jason – we elect to do IN PERSON.

*Open discussions doubling back on issues:*

Rob- WDE professional development grants

Industry membership development in the new Perkins (could be accessed?)

Todd-Lincoln Electric has a group that may be able to help with grant writing.

**Unfinished Business**

Strategic Planning Retreat Possibility

Bruce – yes to strategic planning session/retreat amended: figure out time and facilitator for Strategic planning placed in the hand of State Director Seconded Joseph – all in favor – passed (Bruce

 National office may offer at no cost – month of May might be a good time??)

Blue Federal Credit Union and Cheyenne Airport free space for strategic planning

We have a trailer! We need it wrapped. Wyoming Signs in Casper offer a discount – Lyle (send Lyle logos for an estimate and measurements and pics)

Check in Cheyenne- 1 super signs – Chance Pollo

P. Joyce offered garage for storage

In the budget – and approved events center

**New Business**

None

Adjourned 2:15pm

*Follow up on board expansion 1/21/2022*

*Don Crank and Tate Bauman have been asked and have verbally accepted our invitation to the board.*

*Vote called for via email to all voting members on 1/21/22.*

*All in favor: Lyle, Chance, Pat, Todd, Jason, Bruce, Paul, Brent,*

*No:*

*Passed*

*Letters of welcome from the board president will be initiated.*