

State
Leadership and Skills
Conference
Registration Guide



April 22-24, 2024
Casper College
Casper WY

TENTATIVE AGENDA

Monday | April 22

Onsite Registration | 10:30 AM to 12 PM

MANDATORY Professional Development Test for all students and most written exams, will be virtual prior to SLSC between April 15 and April 20.

Lunch | 11:30 AM to 12:30 PM *Casper College*

Advisor Orientation & Professional Development Luncheon | 12:30 PM *Casper College*

Leadership Contests Begin | 1:30 PM *Casper College*

Students assigned to Group 1 Welding Fabrication | 8:00 AM *PIC (advisors will check-in ONSITE)*

Students assigned to Group 1 Advanced Welding | 12:30 PM *Casper College*

Students assigned to Group 1 Baking and Pastry Arts | 3:15 PM *Kelly Walsh*

Quiz Bowl/Post-Secondary | 5:00 PM *Casper College*

Quiz Bowl/Secondary | 6:00 PM *Casper College*

Delegate Session | 7:30 PM *Casper College*

There will be no opening ceremony

Tuesday | April 23

Skilled Contests Begin | 7 AM *Casper College/PIC/Kelly Walsh/Natrona HS*

SkillsUSA Celebratory Dinner/Dance/Techspo | 6:30 PM *The Hangar, Barr Nunn (private dinner for advisors)*

Wednesday | April 24

Awards Ceremony | 8:30 AM - 12:00 PM *Ford Events Center*

The link to download the conference app will be made available prior to the start of state conference. The link to the app as well as a rudimentary conference program (printable) will be published online at www.skillsusawyoming.org/state-leadership-and-skills-conference/ prior to the start of the conference.

REGISTRATION

- Registration Opens: March 4, 2024
- Registration Deadline: March 18, 2024
- Payment Deadline: April 8, 2024

Cost

2024 registration is \$100.

All attendees – (students AND advisors) must be officially registered for the conference.

The benchmark for all successful SkillsUSA Chapters is *Quality Chapter status through the [Chapter Excellence Program \(CEP\)](#). This year's CEP deadline is March 11, 2024.

**A prerequisite to qualify to compete at state conference in 2025.*

Required Forms

- Chapter advisors are required to complete the **[2024 Wyoming SkillsUSA Release](#) Form for all conference attendees. Advisors do not need to mail the release forms to SkillsUSA Wyoming but **must present all prepared forms at time of conference check-in.**
- An [NLSC-1 Form](#) should be submitted online only and is automatically populated at the time of registration. **Advisors do not need to print or present this form at SLSC.**

PAYMENT

All payments must be received by April 8, 2024. Checks should be made payable to SkillsUSA Wyoming with "SLSC" in the memo line. A copy of your invoice should be attached with your payment.

Mailing Address

SkillsUSA Wyoming
7817 Kepler Drive
Cheyenne, WY 82009

HOTEL RESERVATION INFORMATION

Lodging is an individual choice. The following hotel rates have been negotiated with neighboring hotels for your convenience.

2024 Hotel Room Rates *plus applicable taxes/fees*

- Quality Inn & Suites: \$89, includes breakfast (reservations close April 8th)
 - 821 North Poplar/307-266-2400

Note: Hilton Garden Inn (STATE HQ) is under renovation – there is no availability beyond State Conference staff.

ADVISOR CHECKLIST

- ❑ **Complete the membership affiliation process. All competitors must be affiliated and paid by February 1, 2024, to be eligible to compete.**

If you need help registering yourself or members start here: [Membership-Quick-Start.pdf \(egnyte.com\)](#) or go directly to [SkillsUSA Registrations Login \(skillsusa-register.org\)](#) to join. Call the SkillsUSA Membership Hotline if you need ANY assistance. Call toll free: 844-875-4557 from 8am to 5pm EST Mon, Wed and Fri, and 11am-7pm EST Tues and Thurs or email operators@skillsusa.org.

- ❑ Join as a professional member to access **SkillsUSA Championships Technical Standards** to prepare for competition. **This is IMPERATIVE**. Changes and updates can occur; the [national contest updates](#) to the Technical Standards are posted [online](#).
- ❑ SkillsUSA Wyoming follows as close as possible to the SkillsUSA Championships Technical Standards, but some contests may be modified due to time or resources. Advisors and their contestants should also reference the SkillsUSA Wyoming's conference page for the latest updates at www.skillsusawyoming.org/state-leadership-and-skills-conference and pay close attention for emails and newsletters from the State Director. Please note that gold medalists can compete at the National Leadership and Skills Conference to be held in Atlanta, Georgia, June of 24-28, 2024.
- ❑ Determine which affiliated and paid members will attend the State Leadership and Skills Conference.
- ❑ Log in to the [conference registration system](#) and register the students, **advisors**, and observers who will be attending the State Leadership and Skills Conference. A video walking you thru this process can be found here: [SkillsUSA Conference Registration Process \(youtube.com\)](#)
- ❑ Select the appropriate competitive event for each student.
- ❑ *****Each student may:**
 - ✓ Compete in ONE Leadership Contest,
 - ✓ Compete in ONE skilled/occupational competition,
 - ✓ Compete in ONE TEAM EVENT (Quiz Bowl, Health Knowledge Bowl, any skilled/occupational OR leadership event requiring more than one person).

****The exceptions are: Diesel, Automated manufacturing (PS) and Medical Terminology. For more clarity refer to the January newsletter from your State Director.*

- ❑ Print a copy of your registration and double-check that each student is registered for the correct competitive event. **MAKE CERTAIN one or more ADVISORS are registered to attend.**
- ❑ Carefully review your registration and make any necessary additions, substitutions, and/or corrections.
- ❑ Submit your registration online and print a copy of your invoice generated by **March 18, 2024**.
- ❑ All attendees download the conference app available after March 1, 2024, from our website.
- ❑ **Print the **2024 Wyoming release forms**. You should have the original and one copy of each. One to be turned in at the time of check-in, and one on your person in case of emergency.
- ❑ Mail a copy of your invoice and a check with **SLSC** in the memo line to SkillsUSA Wyoming by **April 8, 2024**.